

**SOUTH BERGEN JOINTURE COMMISSION**  
**500 Route 17 South, Suite 307**  
**Hasbrouck Heights, New Jersey 07604**

**REGULAR MEETING**  
**September 25, 2019**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks                      The Record and                      The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at \_\_\_\_\_.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

**APPROVAL OF MINUTES:**

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of August 28, 2019 be approved.

Action taken:

**MEETING OPEN TO THE PUBLIC**

## **REGULAR ORDER OF BUSINESS**

### **2. FINANCE REPORT:**

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c 2d, 2e)
- 2b. The Board accepts the Board Secretary's Report as of July 31, 2019 and approves "Pursuant to NJAC 6:20-2A.10 (E), certify that as of July 31, 2019 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of July 2019. (Attachment 2c)
- 2d. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of July 31, 2019, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."
- 2e. The August and September bill lists below are approved (lists attached):

	<b><u>August &amp; September</u></b>
Bills Payable	\$1,081,230.89
Payroll/Manual Check	\$1,012,730.74
Cafeteria Checks	\$ <u>1,377.25</u>
<b>Total</b>	<b>\$2,095,338.88</b>

- 2f. Motioned to approve the transfers for the month of July 2019. (Attachment 2f)
- 2g. Approve the attached list of Professional Days with cost. (Attachment 2g)
- 2h. Approve the attached list of field trips with cost. (Attachment 2h)

Action taken:

### **3. PERSONNEL:**

Motion:  
Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2020 through July 31, 2020. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Home Programming and Parent Training Home Program, office support and Home Instruction on an as-needed basis.

- 3a. Approve the medical leave of absence for Nkiru Ojielo, Paraprofessional from September 4, 2019 - October 13, 2019. Ms. Ojielo will be paid 4 ½ sick days the remainder will be unpaid. Ms. Ojielo's physician has confirmed her condition.
- 3b. Approve the following staff to be paid the annual amounts below for teaching an extra period each day for the 2019-20 school year based on their contracted salary. This is due to schedule changes made in reorganizing the CBI program at the Lodi Campus.

<u>Employee</u>	<u>Annual Amount</u>
Lyzette Grassi	\$6,840.00
Adam Reap	\$5,380.20
Judi White	\$7,205.40
Siobhan Smith	\$4,269.00 (Based on return date of 10/21/19)

- 3c. Approve the \$2,000.00 stipend for the following personnel to serve as moderator for the Chess Club and Student Council

<u>Name</u>	<u>Moderatore</u>	<u>Stipend</u>
Corey Bladzinski	Chess Club	\$2,000.00
Joseph Marszalek	Student Council	\$2,000.00

- 3d. Accept the resignation of the following personnel.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Torrence Blevins	custodian	September 14, 2019
Lindsey Ferrare	paraprofessional	July 1, 2019
Charles Gallo	paraprofessional	August 1, 2019
April Polydorou	paraprofessional	September 13, 2019
Jason Rader	paraprofessional	July 1, 2019\
Christopher Winn	Music Teacher	October 29, 2019

- 3e. Approve the salary adjustment for the following paraprofessional staff who have completed the requirements of the Substitute Certification effective September 1, 2019

<u>Name</u>	<u>Adjusted Salary</u>
Marie Blain	\$26.73
Steven Brunck	\$22.00
Margaret Cassetta	\$23.06
Rita Castillo	\$21.50
Olivia Conti	\$22.00
Valerie Dominguez	\$22.00
Katarzyna Gazda	\$22.00
Stephanie Jackson	\$20.00
Marcia Levin	\$22.00
Ellen Kimelman	\$22.00
Laura Mera	\$21.43
Clarissea Parkes	\$22.00
Inna Pavlovska	\$24.15
Raushan Riley	\$21.00
Genesis Rivera	\$22.00
Virginia Squeo	\$20.00
Kristen Trabona	\$22.00
Andrea Vallario	\$22.00

- 3f. Approved the appointment of Melissa Stives, Music Teacher, November 12, 2019 - June 30, 2020. Annual salary of \$61,270.00 is based on the Step 6, MA. of the Teachers Guide and will be prorated for the period worked.

- 3g. Approve the longevity of \$1,450 for Bonnie Kraft for the 2019-2020 school year.
- 3h. Rescind the appointment of the following staff as paraprofessionals for the 2019-2020 school year.

Karen Cabany                      Patrick Vega

- 3i. Approve the salary adjustment for Hailey Barteck, Teacher to \$52,195.00 is based on Step 2 B.A. of the Teacher’s salary guide for the 2019-2020 school year.
- 3j. Approve Dinahlee Rodriguez, Teacher of Students with Disabilities, effective September 11, 2019 - June 30, 2020. Annual salary of \$56,895.00 is based on step 1 M.A. of the teacher’s guide and will be prorated for the period worked.
- 3k. Approve the following staff to be paid an additional \$2,500.00 as the Head therapists for the 2019-2020 school year.

Anna Segelbacher  
Ellen Kriley

- 3l. Adjust the start date of Joseph Faulbourn, paraprofessional from September 1 to September 30, 2019.
- 3m. Approve the appointment of the following Paraprofessionals at the hourly rated listed and effective dates.

<u>Name</u>	<u>Salary</u>	<u>Start Date</u>
Michele Citron-Marino	\$20.00	September 25,2019
Maria Collazo	\$20.00	October 1, 2019
Katherine Estrella	\$20.00	September 24, 2019
Thomas Murphy	\$22.00	October 1, 2019

- 3n. Adjusted the maternity/medical leave under the Family Leave Act for Lauren Rosicki, Principal, for the South Bergen Jointure Commission as follows:

March 11, 2019 - May 14, 2019	Medical leave with benefits 42 paid sick days (Birth: 3/26/19) {Portion of benefits to be paid by employee}
May 15, 2019 - June 3, 2019	12 vacation days
June 4, 2019 - June 5, 2019	2 personal days

June 6, 2019 - July 19, 2019 Federal and/or State Family Leave,  
Unpaid with benefit  
{Portion of benefits to be paid by  
employee}

July 22, 2019 - August 27, 2019 Medical leave with benefits  
27 paid sick days

August 28, 2019 - November 1, 2019 Federal and/or State Family Leave,  
Unpaid with benefit  
{Portion of benefits to be paid by  
employee}

3o. Approve Marie Bridge to be paid an additional \$10,000.00 as the Nursing Coordinator for the 2019-2020 school year.

3p. Adjust the start date of Mollie Frieman, paraprofessional from September 1 to September 23, 2019

3q. Approve a contract with Lodi Board of Education for the Jointure to provide 1:1 aide services effective September 5, 2019 for student E. K.. Full amount of salary, plus benefits and an administrative fee shall be charged to Lodi Board of Education.

3q. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions\*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal
Teacher of Reading	Reading Specialist
Substitute Teacher Aides	Teacher of Science
Assistant Business Administrator	Clerk/Typist/Receptionist
Supervisor STEAM	Curriculum/Assessment Coordinator
Bookkeeper	Technical Performing Arts

\*Board to approve names as submitted by the Superintendent at the October

meeting.

Action taken:

**4. POLICY:**

Motion:

Seconded:

- 4a. Approve October 1- October 5, 2019 as a Week of Respect.
- 4b. Approve October 14 – October 18, 2019 as School Violence Awareness Week.
- 4c. Approve the Field Trip list for the 2019-2020 school year.(Attachment 4c)
- 4d. Approve the 2019-2020 District Nursing Services Plan (Attachment 4d)

Action taken:

**5. TRANSPORTATION:**

Motion:

Seconded:

- 5a. Motion to approve the attached 2019-2020 Quote Set 1 (Attachment 5a)
- 5b. Motion to approve the withholding of payment on Route #2660 for Sunny Transportation, due to non-performance. Penalty of two times the daily rate in the amount of \$535.00 will be deducted from the September payment.

Action Taken:

**6. FACILITIES AND PLANNING:**

Motion:

Seconded:

Action taken:

**7. OLD BUSINESS:**

Motion:

Seconded:

Action taken:

**8. NEW BUSINESS:**

Motion:

Seconded:

Action taken:

**9. DISCUSSION ITEMS:**

9a. Discuss School Closing Chain. **Leave on here but don't attach list with phone numbers.**

Action taken:

**10. FOOD SERVICE:**

Motion:

Seconded:

Action Taken:

**11. INFORMATION ITEMS:**

**ADJOURNMENT:**

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at \_\_\_\_\_.

Action Taken:



**SPECIAL ORDER OF BUSINESS  
CLOSED MEETING TO PUBLIC ATTENDANCE**

**September 25, 2019**

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on September 25, 2019 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated September 25, 2019. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION  
CLOSED - MONTHLY MEETING**

September 25, 2019

Meeting Opened at \_\_\_\_\_.

Members Present:

Members Absent:

Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

**Adjournment**

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at \_\_\_\_\_.

Action taken: